

**CHEDDINGTON PARISH COUNCIL**  
**MINUTES OF THE AUGUST MEETING HELD ON WEDNESDAY 3<sup>RD</sup> NOVEMBER AT 7PM**  
**IN THE METHODIST CHURCH HALL**

**143/21 ATTENDANCE AND APOLOGIES**

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Bevan, Cllr Kirstine Oastler, Cllr D Finch, Cllr T Daly, Roz Roberts, Clerk

Cllr Chris Poll – Buckinghamshire Council  
Cllr Peter Brazier – Buckinghamshire Council

0 Members of the Public

***Apologies:-***

Cllr Tiffany Richards – Work Board Meeting

**144/21 DECLARATIONS OF INTEREST**

There was nothing to declare.

**145/21 APPROVAL OF MINUTES**

The Minutes of the 6<sup>th</sup> October were approved and signed by the Chair.  
133/21 – altered ‘survey’ to ‘speedwatch’

**146/21 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS**

**Cllr Brazier**

Cllr Brazier advised that Buckinghamshire Council had published their Bus Service Improvement Plan. This is an ambitious strategy to improve public transport in Buckinghamshire and how the Council and bus operators will work together to deliver positive changes for the benefit of passengers.

<https://www.buckinghamshire.gov.uk/news/buckinghamshire-council-publishes-their-bus-service-improvement-plan/>

**Cllr Poll**

Cllr Poll updated the Parish Council (PC) on the following:-

The Buckinghamshire Council wreath for Remembrance Day was given to the Parish Council to be placed at the Cheddington Memorial at The Green.

The Housing and Growth Infrastructure Committee – there had been a month-long review into communications between Bucks Planning Dept and its Members, who felt this should be widened out to include parish councils. Cllr Poll felt that as there was no longer a parish liaison officer, who was the first point of contact for parish councils, this needed to be examined. Cllr Fee said it would be helpful if Cllr Poll can be a point of contact for the Parish Council and the Planning officers.

**147/21 CLERK’S REPORT - to note updates to ongoing matters**

- **Community Speedwatch Training** – Cllr Hollett supervising.

Cllr Hollett advised that there had not been a lot of activity in the last month as the camera that had been provided had a fault. The original camera that Speedwatch used had been returned to Cllr Hollett. There were to be changes regarding the reporting of the data online, not via a paper copy. Cllr Hollett would advise the volunteers accordingly. Any future Speedwatch was weather dependent. He thought that the next 3-4 months would be a bit quieter due to the weather.

There would be a speed van at Great Gap 2 hrs a week. Cllr Brazier advised that the speed van would also be in Mentmore for 45 minutes per month.

- **Orchard Manor Zebra Crossing/lamp post** – Zebra crossing was now in operation and the streetlights were now working.

Clerk had been advised by Tom White of Persimmon that they were going to install a post and rail fence either side of the footpath (site side).

Clerk had asked for the hedges to be cut back and tidied. This was done as required under Persimmon’s obligations.

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The connecting path from Orchard Manor and Partridge Close would be opened.

Clerk had asked the resident of no. 40 Mentmore Road, after receiving comments from concerned residents, to trim back his hedge to his boundary as it was covering the zebra crossing pole. This was not visible turning out of Church Hill. To date the hedge had not been cut back as requested.

- **Village Hall Lease** – Cllr Fee advised that the lease was now being dealt with by the Village Hall Management Committee's solicitor. Clerk to check with the Parish Council's solicitor if he had received any updates direct.
- **Tennis club lease** – Nothing to report since last meeting.
- **COVID** – Agreed to continue with the spraying of The Green play equipment. Review in new year.
- **Cheddington Neighbourhood plan** – Nothing to report.
- **Byelaws** – Nothing to report.
- **Village Tree Policy** – Clerk had asked Sustainable Cheddington (SC) if they would manage trees at the old allotments site if the PC planted them. SC would come back to the Clerk after their next meeting.
- **Barratts - Land at Gooseacre** – Clerk had received an email from Sam Mathison's replacement. She would follow this up.
- **Recreation Ground Fence** – Clerk had contacted Network Rail - Gabrielle Nicholson at London Euston MPC on 26<sup>th</sup> October who manage this area of the Network Rail Fence is managed by a different section. The call had been logged and the Clerk had contacted Gabrielle on the 2<sup>nd</sup> for an update.
- **Setting the Precept/Budget for 22-23** – Clerk will arrange a meeting to discuss when she hears from Bucks Council re. the Band D housing.
- **Clerk extra Hours** – this was agreed to begin from the 15<sup>th</sup> November 2021.

### **148/21 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS**

**13.10.21** Katrina Holyoake, Wing Comm Board – email - Wing and Ivinghoe Application for Feedback – No response required.

**19.10.21** Howard Craft, Chair Cheddington Scout Group – email - Cheddington Scout Group re. Land at Scout Hut. There was a discussion regarding the site, with planning for the 4 houses, and how the Scouts were advised about the possibility of using the land. Cllr Fee to contact Mr Craft before the next meeting.

**20.10.21** Jon Sant, Resident – email - Cheddington School PTA fundraising event - Request to use the recreation ground/pavilion for a charity event May 2022 after 31<sup>st</sup> May. Clerk to ask for more information (how long, when etc) but in principle this was acceptable. If the Pavilion was required, it was agreed that this should be hired out at the appropriate rate.

**28.10.21** Aylesbury Mains - Letter/email re. Aylesbury Mains Close of Business – It was agreed to use the recommended contractor, Forde McHugh. Clerk to ask other local Clerks who they use.

**02.10.21** Gail Steed Resident – email re. Gridlock on the High St/Mentmore Rd. All commented that this was an ongoing problem. Cllr Daly advised that the school head advises parents monthly in the school newsletter to use the Recreation Ground/Village Hall for parking. Could the PC do anything? No but maybe put something in the newsletter or on the FB page reminding parents.

Clerk to ask for an update from the developer regarding the 'build out' situation.

**02.10.21** - Bob Kennedy, Marsworth Parish Council - email - Ainscough Development – Update.

Cllr Poll attending meeting with developer.

It was agreed that there would be a flurry of speculative applications before the VALP and Bucks plan had been published. Cllr Poll would keep the PC updated accordingly.

**02.10.21** Jo Yirell, Resident, email re. Church Hill Farmhouse - For information in respect of Buckinghamshire Council Planning Enforcement putting up notices after a call from a resident.

**02.10.21** Colin Brazier, Resident - email re. trail of emails regarding the PC's request to cut back hedge from the zebra crossing pole at the front of his occupied property. Agreed to wait until the end of November and then follow up.

**02.10.21** Katrina Holyoake Wing Comm Board email re. Wing and Ivinghoe Applications for Feedback – no response required.

**02.10.21** Bernie Tchertoff, Resident - requesting financial information regarding the pavilion refurbishment. Clerk to respond to Mr Tchertoff that the Parish Council (PC) felt the previous information provided was sufficient (GDPR restrictions) but that the PC produce a set of accounts each year which are

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independently audited and that he could have access to these by appointment at the appropriate time next year.

**149/21 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED**

Cllr Hollett phoned into the last Community Board remote meeting. See Agenda item 154/21.

Cllr Oastler asked Cllr Poll about the Bucks Council press release on the 11<sup>th</sup> November – ‘Community boards explore the realities of living with dementia’. Cllr Oastler advised to contact the Community Board for more information.

**150/21 THE GREEN**

Meeting set for Monday 15<sup>th</sup> November.

Clerk to circulate around the original plans received, before lockdown, from playground designers.

Cllr Fee - Thanked the volunteers refurbishing the railings.

**151/21 PAVILION UPDATE**

The Pavilion had been handed over on the 12<sup>th</sup> October 2021. Hugo Hardy Architect had produced a snagging list. The PC had also produced a snagging list. The Clerk and Cllr Fee had met with Paul Sames of RPL and went through the list on 2<sup>nd</sup> November. Paul hoped to have these done in the next 2 weeks. RPL donated a very large door entrance mat they had from a previous job that was not used.

**Fire Risk Assessment** - Site visit to be arranged for Friday 10<sup>th</sup> at 10am with Morgan Fire Protection.

**Portaloo** – agreed to keep on site.

**Chairs/tables for Pavilion** – agreed to purchase 30 slate grey/beechn chairs (10 with arms/20 without) and 5 large/2 small trestle tables with a beech wood top.

**152/21 FINANCIAL MATTERS**

a) Payments were agreed in accordance with the financial report. Circulated prior to the meeting to Cllr Fee and Cllr Bevan for signing off.

b) Quote from Omnikote to refurbish the 2 park benches at the Recreation Ground at £397.10 – Agreed.

c) Debit card facility – Agreed at £500.

Clerk advised that the VAT was gradually being paid back by HMRC. Claims have been submitted to end of Sept 2021.

**153/21 PLANNING MATTERS**

**To Consider Applications Received via Buckinghamshire Council:-**

No applications received.

**To Receive Determinations by Buckinghamshire Council:-**

Ref. No: 21/03395/APP – 27 Gooseacre, Cheddington – Garage Conversion with associated works and canopy/porch – **Approved**

Ref. No: 21/00831/APP – 5 Hillside, Cheddington - Demolition of the existing front porch and erection of new porch, replacement of garage flat roof with pitched roof, enlargement of parking area and extension of existing vehicular access. - 5 Hill Side Cheddington Buckinghamshire LU7 0SP - **Approved**

**Other Planning Matters**

The Three Horseshoes ‘Build Out’ – Nothing to report to date. Clerk to contact Matthew Raven at Buckinghamshire Council for an update and also contact the developer.

**154/21 20MPH ADVISORY SIGNS**

Cllr Hollett updated the council. They were green 20mph signs, not compulsory but advisory. Agreed that Cllr Hollett approach the Community Board for the contact’s name. Utilise the existing lamppost near The Green where the school sign is.

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**155/21 TO SET DATES FOR 2022 PARISH COUNCIL MEETINGS**

1<sup>st</sup> Wed of each month agreed. Clerk to prepare the Notice of Dates for the notice board and the Parish Council Facebook/Cheddington website pages.

**156/21 REPORT ON ANY URGENT MATTERS**

There was nothing to report.

**157/21 DATE OF NEXT MEETING**

The Next Parish Council meeting will be on Wednesday 1<sup>st</sup> December 2021 at 7pm. Venue to be confirmed.

**The meeting finished at 8.55pm**

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FINANCIAL APPENDIX

MONTH 8

AS AT 31/10/2021

| VCHR                                 | DATE              | PAYMENTS - CURRENT ACCOUNT  | NET                | VAT               | TOTAL               |
|--------------------------------------|-------------------|---|--------------------|-------------------|---------------------|
| <b>DIRECT DEBIT PAYMENTS DEBITED</b> |                   |   |                    |                   |                     |
| 110                                  | 12/10/2021        | E.On 01.09.21-30.09.21  | £ 741.38           | £ 148.28          | £ 889.66            |
| 111                                  | 27/10/2021        | Clerk's Mobile 13.10 - 12.11.21   | £ 13.33            | £ 2.67            | £ 16.00             |
|                                      |                   | <b>TOTAL DDs Made</b>   | <b>£ 754.71</b>    | <b>£ 150.95</b>   | <b>£ 905.66</b>     |
| <b>CHEQUES ISSUED AND PRESENTED</b>  |                   |   |                    |                   |                     |
| 112                                  | 14/10/2021        | Mr Frankum, School Caretaker Contribution 21-22   | £ 60.00            | £ -               | £ 60.00             |
|                                      |                   |   | <b>£ 60.00</b>     | <b>£ -</b>        | <b>£ 60.00</b>      |
| <b>DD PAYMENTS TO BE MADE</b>        |                   |   |                    |                   |                     |
| 113                                  | 06/11/2021        | NEST Pension October 2021 - DD  | £ 67.76            | £ -               | £ 67.76             |
|                                      |                   | <b>TOTAL DDs To Be Made</b>   | <b>£ 67.76</b>     | <b>£ -</b>        | <b>£ 67.76</b>      |
| <b>ONLINE PAYMENTS MADE</b>          |                   |   |                    |                   |                     |
| 114                                  | 01/10/2021        | Arthur Gallagher - Annual Insurance Renewal   | £ 2,309.84         | £ -               | £ 2,309.84          |
| 115                                  | 01/10/2021        | Hugo Hardy Architect - reimb re. Bucks Council Dispensing Conds fee re. play area surface | £ 82.00            | £ -               | £ 82.00             |
| 116                                  | 07/10/2021        | Methodist Church 21-22 Contribution   | £ 40.00            | £ -               | £ 40.00             |
| 117                                  | 07/10/2021        | St Giles Church Contribution 21-22  | £ 790.00           | £ -               | £ 790.00            |
| 118                                  | 12/10/2021        | RPL Construction CIN587 1 of 2  | £ 19,132.54        | £ 3,826.51        | £ 22,959.05         |
| 119                                  | 13/10/2021        | RPL Construction CIN587 1 of 3  | £ 19,132.55        | £ 3,826.51        | £ 22,959.06         |
| 120                                  | 21/10/2021        | RPL Constrcution CIN597 - Portaloo Hire   | £ 870.00           | £ 174.00          | £ 1,044.00          |
| 121                                  | 22/10/2021        | E R Roberts re. Amazon Order - Pavilion   | £ 87.46            | £ 17.48           | £ 104.94            |
| 122                                  | 22/10/2021        | E R Roberts re. Argos Order - Pavilion  | £ 100.93           | £ -               | £ 100.93            |
| 123                                  | 26/10/2021        | E R Roberts re. Amazon Order - Pavilion   | £ 124.92           | £ 25.02           | £ 149.94            |
| 124                                  | 27/10/2021        | E R Roberts re. IKEA Order - Pavilion   | £ 272.70           | £ 54.55           | £ 327.25            |
|                                      |                   | <b>TOTAL OL Payments Made</b>   | <b>£ 42,942.94</b> | <b>£ 7,924.07</b> | <b>£ 50,867.01</b>  |
| <b>ONLINE PAYMENTS TO BE MADE</b>    |                   |   |                    |                   |                     |
| 125                                  | 04/11/2021        | E R Roberts - Expenses October 21   | £ 75.72            | £ 5.00            | £ 80.72             |
| 126                                  | 04/11/2021        | E R Roberts - Salary October 21   | £ 902.79           | £ -               | £ 902.79            |
| 127                                  | 04/11/2021        | Brian Small Handyman - October 2021 Inv no B0091  | £ 1,165.37         | £ 16.07           | £ 1,181.44          |
| 128                                  | 04/11/2021        | HMRC 06.11-05.12  | £ 58.40            | £ -               | £ 58.40             |
| 129                                  | 04/11/2021        | Simon Barrow - October 21 (SB4122)  | £ 2,283.33         | £ 456.67          | £ 2,740.00          |
| 130                                  | 04/11/2021        | Aylesbury Mains Invs 20618/20639 re. site visit 05.10/14.10                               | £ 410.40           | £ 82.08           | £ 492.48            |
| 131                                  | 04/11/2021        | Euro Office - Stationery/Pavilion Cleaning Products                                       | £ 208.85           | £ 41.79           | £ 250.64            |
|                                      |                   | <b>TOTAL OL Payments To Be Made</b>   | <b>£ 5,104.86</b>  | <b>£ 601.61</b>   | <b>£ 5,706.47</b>   |
| <b>CURRENT ACCOUNT - Community</b>   |                   |   |                    |                   |                     |
| R15                                  | 01.10.21          | Bucks Council S106  | £ 45,520.06        | £ -               | £ 45,520.06         |
| R16-R36                              | 01.10.21-11.10.21 | Allotment Rents Direct Payments   | £ 360.30           | £ -               | £ 360.30            |
| R37                                  | 15.10.21          | HMRC VAT Repay - 01.04.20-31.10.21  | £ 6,003.51         | £ -               | £ 6,003.51          |
| R38-R44                              | 15.10.21-18.10.21 | Allotment Rents Direct Payments   | £ 78.50            | £ -               | £ 78.50             |
| R45                                  | 15.10.21          | HMRC VAT Repay - 01.11.20-31.01.21  | £ 8,894.07         | £ -               | £ 8,894.07          |
| R46-R47                              | 20.10.21          | Allotment Rents Cash  | £ 111.50           | £ -               | £ 111.50            |
| R48-R49                              | 21.10.21          | Allotments Rents Cheques  | £ 130.50           | £ -               | £ 130.50            |
| R50-R53                              | 23.10.21-26.10.21 | Allotment Rents Direct Payments   | £ 52.00            | £ -               | £ 52.00             |
|                                      |                   |   | <b>£ 61,150.44</b> | <b>£ -</b>        | <b>£ 61,150.44</b>  |
| <b>SAVINGS ACCOUNT - BMM</b>         |                   |   |                    |                   |                     |
|                                      |                   |   | <b>£ -</b>         | <b>£ -</b>        | <b>£ -</b>          |
| <b>BALANCES 31.10.21</b>             |                   |   |                    |                   |                     |
|                                      |                   | Current A/c   |                    |                   | £ 50,834.50         |
|                                      |                   | Savings A/c   |                    |                   | £ 68,373.23         |
|                                      |                   | <b>TOTAL</b>  |                    |                   | <b>£ 119,207.73</b> |
|                                      |                   | Less DD to be paid  |                    |                   | £ 67.76             |
|                                      |                   | Less Online Payments to be made   |                    |                   | £ 5,706.47          |
|                                      |                   | <b>CURRENT BALANCE</b>  |                    |                   | <b>£ 113,433.50</b> |